



# COONAN MORGAN

SOLICITORS

## **Road Traffic Accident Checklist**

- Make sure you and any other parties are OK. If there are any injuries request an ambulance. If you are injured DO NOT leave the scene without notifying the Gardai or Ambulance.
- Note the registration, make and model of any other vehicles involved.
- Note the policy number of other parties insurance policies.
- Immediately contact the Gardai if -
  - the other party attempt to leave the scene
  - you are injured
  - the other party has no insurance or admits to driving a stolen vehicle
- Photograph the accident and scene.
- DO NOT admit liability at the scene of the accident.
- Acquire the names, addresses and phone numbers of any witnesses and request that they write down a record of what has happened while it is still fresh in their head.
- Write your account of what has happened and draw a sketch of the road and how it happened while it is fresh in your mind.
- Take notes of the area, and street names where the accident occurred, the time and flow of traffic.

### **Accident Aftermath**

- Keep a record and receipts of all expenses occurred due to the accident.
- Monitor your progress following an accident, sometimes an injury will not manifest until after the accident, contact your GP if this happens.



## **Accident Details**

### **Party 1**

Name	
Address	
Phone	
Vehicle Make & Model	
Vehicle Registration	
Insurance Policy Number	

### **Party 2**

Name	
Address	
Phone	
Vehicle Make & Model	
Vehicle Registration	
Insurance Policy Number	

### **Party 3**

Name	
Address	
Phone	
Vehicle Make & Model	
Vehicle Registration	
Insurance Policy Number	

## **Witness 1**

Name	
Address	
Phone	

## **Witness 2**

Name	
Address	
Phone	

## **Witness 3**

Name	
Address	
Phone	

# Accident Location

Street Name	
Time	